

Route 55 Ministry

Note: Flexible start date between November, 2022 - January, 2023.

Flexible between 20 - 27 hours per week

This position provides a flexible work schedule with Sunday mornings as a requirement.

General description:

The primary role of this staff position is to create a welcoming church culture for adults 55 & better, where all are invited to belong in community, experience the hope of Jesus and join in the mission of Orchard Hill Church. Applicants should have a heart for senior adults and a deep desire to connect relationally as a church “family”. In addition to leading Route 55, this individual would be a ministry partner to the Connect & Care Director, offering support and sharing some mutual responsibilities.

Personal Qualities:

- The desire to grow in relationship with God and with other people.
- Energized by helping people connect with others and take next steps in faith.
- Passionate about being a church family where everyone has the opportunity to belong.
- Strong interpersonal skills, including the ability to listen well, empathize and express compassion.
- The ability to be self-directed, delegate responsibilities and lead volunteers.
- The ability to work cooperatively with a ministry partner and other Orchard staff.
- The ability to communicate well in front of a group, one-on-one
- Strong administrative and organizational skills.
- The ability to share one’s faith, discuss faith issues without judgment, and pray with people.

Responsibilities:

Encourage Christian Community:

- Build Orchard’s Route 55 ministry by consistently communicating, “All are welcome” and “Invite a friend.”
- Recruit and lead a volunteer leadership team; 10-12 individuals who are personally invested in Orchard’s Route 55 ministry.
- Plan, implement and promote monthly large group events (50+ participants) for the purpose of creating shared experiences and having fun together.
- Support various smaller group activities, always looking for creative ways to bring people together. (Ex: Lunch Bunch, Men’s Monthly Lunch, Zoom Social Hour, Quilters, Wednesday Walks, Hiking Club, Program & Pie, Coffee Cake & Community)
- Invest in relationships with Orchard’s senior adults outside of Sunday mornings - individually and in small groups.
- Facilitate short term Bible studies for men and women several times during the year.
- Listen for practical opportunities to build community by meeting needs and caring for one another (Ex: transportation to an appointment, running an errand, bringing a meal, caring for a pet.)

Ministry & Volunteer Support:

- Partner with the Connect & Care Director. Work synergistically, coordinate shared responsibilities and “cover for each other” when absent. Offer support, encouragement and friendship. Serve on the Connect & Care Team and attend quarterly meetings.
- Serve as a staff support person for specific volunteer leaders (ex: Route 55 Grundy, Funeral Lunches, Hiking Club, Secret Sisters, Handyman Ministry, Quilting Ministry)

Administrative & Communication

- Maintain the Route 55 binder located at the Welcome Center
- Communicate Route 55 opportunities via weekly emails.
- Write and distribute a monthly newsletter
- Create a quarterly event card to be used at the Welcome Center
- Communicate Route 55 events to front office & operations staff and work cooperatively with other ministries. Reserve facility space and equipment in advance.
- Manage an annual budget, shared with Connect & Care.
- Track hours/timesheet

Sunday Morning:

- Be present most Sunday mornings (8:15am - 10:30am) to connect with Orchard's Rt55ers and senior adult visitors.
- Maintain Route 55 binder at the Welcome Center, promote upcoming events and answer questions.

Other Expectations:

- Meet regularly with your coach.
- Champion Orchard Hill Church's mission, Helping next generations encounter and follow Jesus to bless a broken world.
- Attend staff meetings (Every other week)
- Participate in additional events, including but not limited to: Leadership Huddle, Congregational Celebration, Christmas Eve Services, and Easter Services
- Submit to the Senior Leadership Team and Leadership Board.

For more information or to apply with resume and cover letter, contact Karla Chestnut - kchestnut@orchardhillchurch.org or Rendi Scholten rscholten@orchardhillchurch.org